

Application for Employment

Response is required for all questions, use N/A if not applicable

It is the policy of Travis County Emergency Services District #1 to hire and promote the best-qualified individual(s) available. To this end, no person shall be refused employment, denied promotion or assignment, discharged or otherwise discriminated against or given preference in any aspect based on race, gender, religion, age, political affiliation, national origin, sexual orientation, physical or mental disability, genetic information, or any other non-job related factor, except when certain physical and mental requirements are a bona-fide occupational qualifications.

IN AN EFFORT TO MAINTAIN A SAFE AND HEALTHY WORKPLACE, ALL APPLICANTS CONSIDERED FOR EMPLOYMENT ARE TESTED FOR DRUGS.

This application must be completely filled out. You may print (Black ink only) or type. If a question does not apply to you, print or type "N/A" in the blank. Incomplete applications will not be considered. If the space provided is not sufficient, use a separate sheet of paper. All statements on this form are subject to investigation or verification by Travis County Emergency Services District #1.

Position Applying For:

Full Time Paid Firefighter/EMT

Part Time Paid Firefighter/EMT

Stipend Firefighter/EMT

Response is required for all questions, use N/A if not applicable

Personal Information

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Date of Birth: _____ SSN: _____

Driver's License#: _____ D.L. State: _____

Home Phone: _____ Cell/Pager: _____

Email Address: _____

I, _____, understand failure to complete this application completely, accurately, and legibly will eliminate me from further consideration.

SIGNATURE _____ DATE _____

General Information Section

Response is required for all questions, use N/A if not applicable

Are you at least eighteen (18) years of age? YES NO

Have you applied with the Travis County ESD #1 before? YES NO
[If yes, in the space below, provide the date(s) of all previous application submittals]

Do you have any relatives currently employed by Travis County ESD 1? YES NO
[If yes, fill out the information below, and if you have multiple relatives, use the back of this sheet]

Name / Relationship / Position / Title

Do you have the legal right to work in the United States? YES NO

Will you relocate if the job requires it? YES NO

Will you travel if the job requires it? YES NO

Will you work overtime if required? YES NO

Have you been convicted of any crime in the past 10 years? YES NO

Have you ever been arrested or pled "guilty" or "no contest" to, or been convicted of any crime that is a permanent disqualifier by the TCFP or TDSHS? YES NO

If YES to the last two questions, please provide date(s) and details.

Have you ever had your drivers license suspended or revoked? YES NO
 If YES please explain:

List all moving violations within the past five (5) years.

Disqualifiers

Certain offenses will prevent an individual from being employed with Travis County ESD 1. Any person that has been convicted of, placed on deferred adjudication community supervision, or deferred disposition for any of the criminal offences listed below are **NOT** qualified to obtain or maintain an EMS certification and/or TCFP Fire Certification and is therefore disqualified from employment:

1. **Murder** [Texas Penal Code Section 19.02]
2. **Capital Murder** [Texas Penal Code Section 19.03]
3. **Indecency with a child** [Texas Penal Code Section 21.11 (a)(1)]
4. **Aggravated Kidnapping** [Texas Penal Code Section 20.04]
5. **Aggravated Sexual Assault** [Texas Penal Code Section 22.021]
6. **Aggravated Robbery** [Texas Penal Code Section 29.03]
7. **Substance abuse offences, as described in the Health and Safety Code, Chapter 481, for which punishment is increased under:**
 - a. **Health and Safety Code, §481.140, regarding the use of a child in the commission of an offence; or**
 - b. **Health and Safety Code, §481.134(c), (d), (e) or (f), regarding an offence committed within a drug free zone, if it is shown that the defendant has been previously convicted of an offence for which punishment was increased under one of those subsections;**
8. **Sexual Assault** [Texas Penal Code Section 22.011]

Experience / Education

Response is required for all questions, use N/A if not applicable

Type	Name, Address, City, State	Dates	Graduated	Degree	Major/Minor
High School(s)			Y / N		
			Y / N		
College/ Universities/ Technical Schools			Y / N		
			Y / N		
			Y / N		
			Y / N		
Others			Y / N		

If you did not graduate from high school, have you passed the General Educational Development (GED) test?

If yes, when and where did you complete the GED? YES NO

Describe any special skills, accomplishments, training or experience (not described elsewhere in this application) which you feel are relevant to the fire service.

Have you ever been associated with an emergency service organization? If so, explain your involvement, i.e. shifts, types of calls, amount of training, etc.

While in school or at previous employment, have you participated in activities which are directly related to the position of firefighter? If so, explain.

List all pertinent certifications and dates received: [Examples: Firefighter I, Firefighter II, EMT, Rescue Technician, Hazardous Materials, etc.]

Have you ever been associated with any community organizations? If so, explain your involvement, i.e. shifts, types of calls, amount of training, etc.

Employment History

Response is required for all questions, use N/A if not applicable

Provide your employment history beginning with your present or most recent employer and list all positions held including, part-time, summer and significant volunteer experience, for the past 10 years. Details of any period of unemployment must be included. If more space is needed to complete this section, print additional copies of page 16 and add them to the application.

Have you ever been fired or asked to resign from a job? YES NO

If YES please explain:

Employment History					
Starting with your most recent employer, provide all previous employment					
Employer	Telephone #	Month	Year	Month	Year
		Dates Employed	/	to	/
Compensation (Starting)					
Street Address	City	State	Hourly	Salary	\$ per
Starting job title/Final job title			Compensation (Ending)		
			Hourly	Salary	\$ per
Why did you leave?					
Summarize the type of work performed and job responsibilities.					
What did you like most about your position?					
What were the things you liked least about the position?					

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Military Background

Response is required for all questions, use N/A if not applicable

Have you ever served in the U.S. Military? YES NO

[The following questions only apply if you answered YES]

Branch of service _____

Dates of active service _____

Highest rank held _____

Rank upon discharge _____

Was your discharge honorable? YES NO
[If no, explain?]

Are you presently a member of the National Guard or any other military reserve unit? YES NO

List Reserve Unit, location, and describe your obligation.

Describe your major duty assignment(s) while on active duty.

While in the military, did you take any courses that directly relate to the position of firefighter? (Explain)

List any special awards or achievements awarded during your military service.

References Section

List at least three persons who are not related to you, and who have knowledge of your work, character and ability. Do not repeat the names of supervisors included in the Employment History Section of this application. Provide the complete phone numbers including area code. Attach any additional references to application package.

Reference 1.

Name:	Relationship:		
Phone:	Years Known:		
Address:	City:	State:	Zip:

Reference 2.

Name:	Relationship:		
Phone:	Years Known:		
Address:	City:	State:	Zip:

Reference 3.

Name:	Relationship:		
Phone:	Years Known:		
Address:	City:	State:	Zip:

Reference 4.

Name:	Relationship:		
Phone:	Years Known:		
Address:	City:	State:	Zip:

Applicant Statement

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct.

I authorize Travis County Emergency Services District #1 to conduct a personal background investigation in connection with my application for employment. I fully understand that all information gained from such investigation is confidential and will be released only to authorized persons in the employment process. I further waive all rights to inspection or review of any information compiled pursuant to my application for employment.

This investigation may include information from educational institutions, physicians, and/or medical records, insurance companies, police and/or court records, Department of Motor Vehicle Records, listed personal references and/or developed references, previous employers and/or present employer and other appropriate sources. Additionally, this information may include results of background investigations and psychological evaluations as well as information related to substance abuse.

I agree to give any further information which may be required and hereby certify that there are no willful misrepresentations, omissions or falsifications in any of the applications and/or documents furnished for the position and/or answers to questions. I am aware that should an investigation disclose any willful misrepresentation, omissions or falsifications, my application may be rejected or if already employed, my employment terminated.

I understand that Travis County Emergency Services District No. 1 is an Equal Employment Opportunity (EEO) employer and does not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or eliminating any application from consideration for employment based on race, sex, age, religion or national origin or any basis prohibited by applicable Texas local, state or federal law.

If I am hired, I understand that I am free to resign at anytime, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at anytime. This application does not constitute an agreement or contract for employment. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the forgoing express language are valid unless they are in writing and signed by the Travis County Emergency Services District No. 1 Fire Chief.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (I) eliminate me from further consideration for employment, or (II) may result in my immediate discharge from the employers service, whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

Signature of Applicant: _____

Date: _____